



**Docuten**



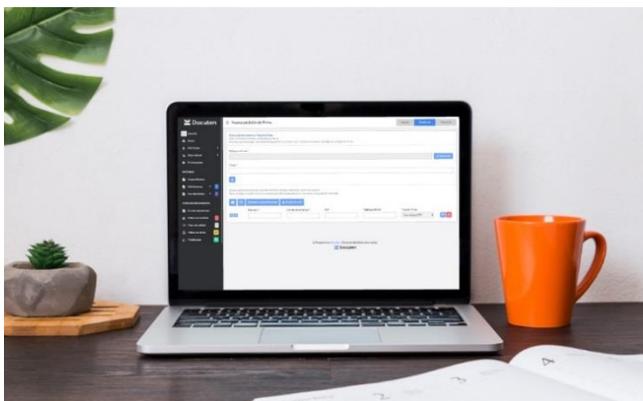
Docuten is an **online platform** that allows the **digital transformation of the administrative processes** of your company. With its solution of **digital signature**, your clientes will be able to send to sign and sign all type of documents in a legal and secure way, complying with the European digital regulations such as eIDAS.



Docuten is an easy to use SaaS platform that promotes the digital transformation of the entire business cycle in any SME. Its main objective is to offer digital solutions that increase the productivity and generate a rapid and efficient workflow.

Through the solutions offered in the platform, your clients will be able to sign any type of document in a fast and simple way, from any device. The possibilities of the application are unlimited: new contracts, sales proposals, partner agreements, business contracts, among others.

If your company needs to send sales orders to customers to sign them or send a commercial contract to a third party, Docuten eSign is the ideal app. Docuten eSign will help you to send and control the whole signature process as well as download the final PDF signed document.



Docuten complies with the **European Regulation (N°910 / 2014) of Electronic Signature, eIDAS** , as well as other international legislations.

Likewise, it bases its services to enjoy full legal validity and maximum control through its ISMS. Docuten has been awarded the certificate against the 27001 standard, which gives it a plus in terms of security.

Besides, you can also use the solution through a website, for those users who are not likely to use any ERP, allowing any user (through the access to Docuten's website) to conduct a complete management of the digital signature.

[Docuten](#) · [General description](#) · [Legality](#) Docuten is an easy to use SaaS platform which promotes the digital transformation of the entire business cycle, both of medium and big companies, whose main objective is to offer digital solutions that increments the productivity and generates a quick and efficient workflow.



Optimize  
administrative  
times and save  
money with  
Docuten



Transform your  
company in a more  
sustainable  
business



Use a secure and  
legal solution

With its digital signature solution, your customers will be able to send to sign, sign and compile all kind of documents, in a secure and legal way, properly complying with the digital regulation as eIDAS.

According to the Spanish government, the digital signature is a group of electronical data which goes with or are related to a digital document, and whose functions are:

- Identify the signer in an unequivocal way.
- Guarantee the integrity of the signed document, i.e., ensures that the signed document is original and has not suffered any type of manipulation or disturbance from its signing date.
- Ensures the non-repudiation of the signed document: data used by the signer are exclusive and unique, therefore he/she can't claim that the document was not signed by him/her.

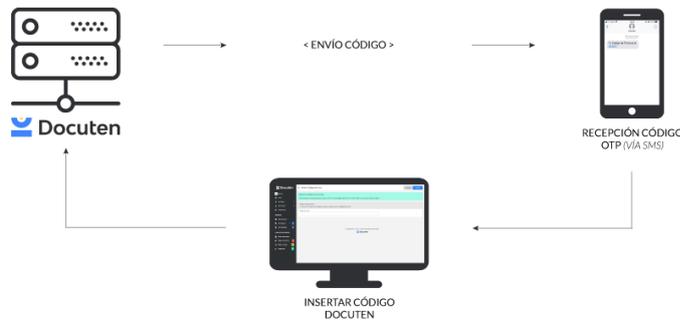
Consequently,

Docuten provides all type of legal signatures included in eIDAS regulation. Through the solutions provided inside the platform, the client can sign all type of documents in an easy and simple way, with any device.

## Docuten · Types of digital signature

- **Signature with OTP (one-time password)**

Signature with OTP (One-Time Password) is a digital signature made by sending a single-use code to the signer (in other words, the code only has validation for the signature or the specific document for which it has been demanded) and with a temporal validity, by SMS or email (it depends of the information indicated once created the signature's process)



[How to sign with signature OTP](#)



- **Biometrical signature**

Biometrical signature is a solution that allows the user to sign documents through a handwritten signature in any mobile devices (tablet, smartphone) with total legal validity.



[How to sign with biometrical signature](#)



- **Signature with cloud certificate**

This type of signature makes possible using digital signature issued in the name of the signer and hosted, in a secure way, in the Docuten's certificate store. There are two possibilities in this type of signature:

1. **Digital certificate hosted in Docuten**

This type of digital qualified certificate has been previously issued by any certification authority (which could be the case of FNMT, for instance) in the name of the signer and it's related to his NIF.

2. **Not qualified digital certificate issued by Docuten in the name of the signer**

This type of certificate will be generated in the case that any digital certificate related to the signer does not exist.

- **Qualified signature**

The qualified signature is made by a qualified electronic signature. This is the type of signature that counts with higher levels of legal guarantees and security according to the European regulation eIDAS.

- a. **Signature with an owned certificate in local**

It is considered a signature with an owned certificate in local those that have been done with a qualified electronic certificate hosted in the signer's equipment.



[How to sign with a owned certificate](#)

- b. **Qualified signature in the cloud**

- i. The new European regulation includes the possibility to generate and protect the qualified certificates hosted in the cloud, mandatorily using HSMs, a qualified device to create the signature
    - ii. Since this certificate is in the cloud, and it remains safe, it prevents anyone, except the titular, from using it.
    - iii. The possibility of doing a qualified signature from every device and place.

## Docuten · What can I sign?

### DIGITAL SIGNATURE SUCCESSFUL CASES BY DEPARTMENT

#### **Financial department**

Purchases contracts  
Continuation agreements  
Contractor contracts  
Suppliers contracts  
(...)

#### **Legal department**

Retention and fees  
Documents approval  
Union agreement  
Purchase approval  
Commercial contracts  
(...)

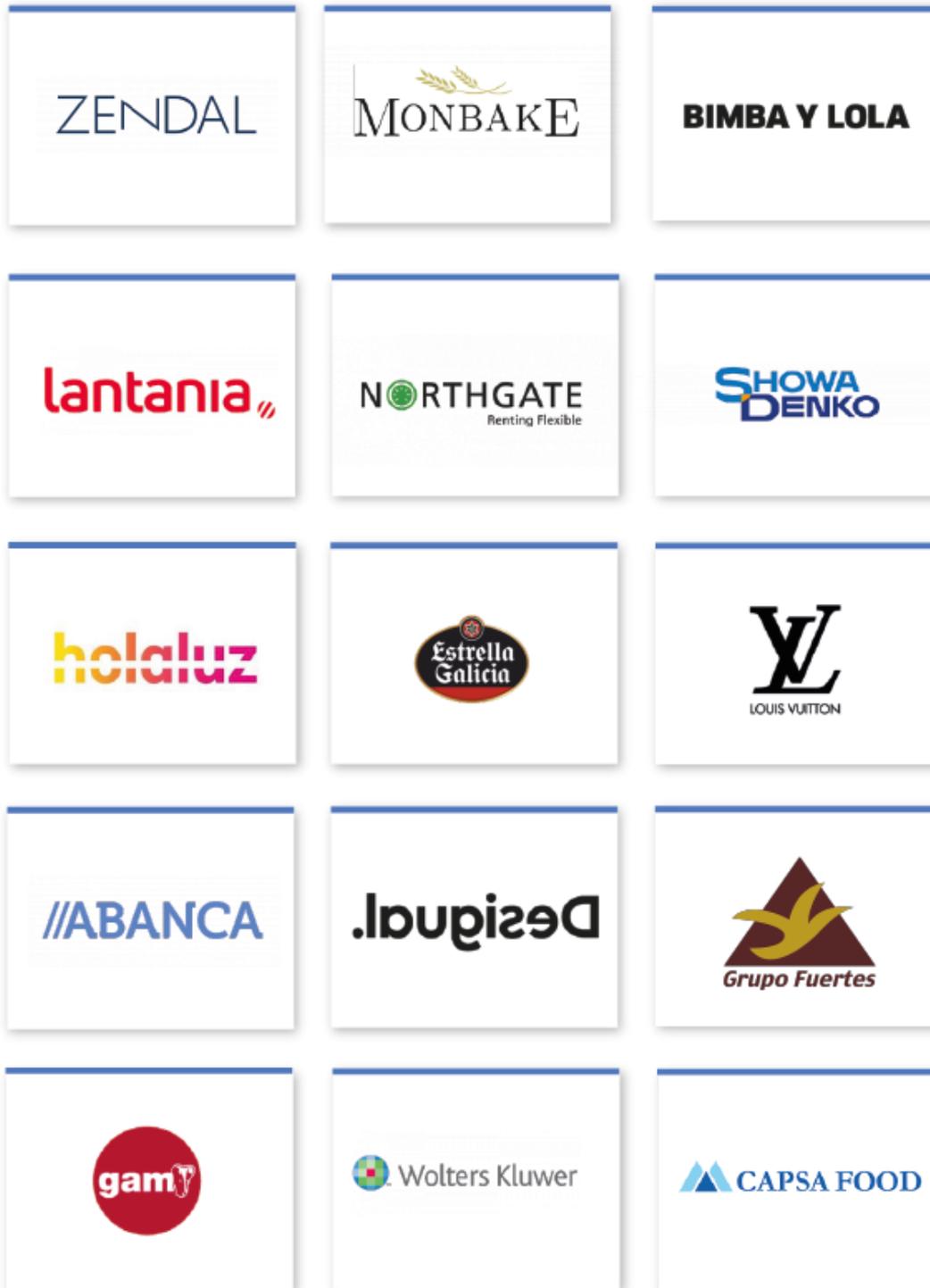
#### **Sales department**

New contracts  
Price quotes  
Sales proposals  
Partners's agreemetns  
Customer's offers  
(...)

#### **HR department**

NDA's  
Job contracts  
PRL  
Dismissal communication  
Model 145  
Extensions

Docuten · Clients and testimonies



We wanted to have a provider that covered not only the digital signature, but also other activities that require certification by a third party. Docuten knew our casuistry, and that made it easier to start.



**Sergio Campillo**  
Head of people & processes  
Management at Monbake

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The positioning of a company like GAM, which signs digitally with certificate all its outgoing offers and, in the future, all employee documents and internal documents, is valued by both suppliers and customers. The solution is simple, scalable and covers all the initial needs detected.



**Juan José Rodríguez Hidalgo**  
CIO of GAM

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There have been many advantages from operations. (...) Our product has improved with the digitalization tool.



**Javier Castiñeira**  
Area Director of Nortempo in Galicia

[Go to interview >](#)

Towards our stakeholders and customers, we have multiplied the levels of trust, thanks to the presence of a trusted third party which validates the signature.



**Lorena Suárez**  
Human Resources Director of Grupo Caamaño

[Go to interview >](#)

## Plans

| Plan 200   | Plan 600   | Plan 1000  |
|--|--|---|
| <p><b>600 €/year</b></p> <p>200 documents per year</p>   | <p><b>1200 €/year</b></p> <p>600 documents per year</p>  | <p><b>1600€/year</b></p> <p>1000 documents per year</p>                                       |
| Plan 2000  | Plan 6000  | Plan Enterprise   |
| <p><b>3000 €/year</b></p> <p>2000 documents per year</p> | <p><b>6000 €/year</b></p> <p>6000 documents per year</p> | <p><b>To consult</b></p> <p>For upgraded plans</p>  |